

**E911 TELEPHONE AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
April 10, 2024**

- Call to Order. Chair Jim May called the meeting to order at 3:01 pm. The meeting was conducted via Zoom.
- Attendance.
 - Board Members.
 - James May – Chair
 - Dave Ramos - Treasurer
 - Gene Claps – Vice Chair
 - Matthew Domenico
 - Others Present.
 - Tonia Fuller
 - Amy Buch
 - Ryan Tharp, legal counsel
 - Various others in attendance
- Approval of Prior Minutes. The meeting minutes from February 14, 2024 were unanimously approved and adopted.
- Financials.
 - Treasurer’s Report: Financial Statements. Mr. Ramos presented the treasurer’s report which included revenue and collections through March 2024. It was noted that the payment to the lobbying firm is going to be paid annually rather than monthly and has been paid in full for 2024. Year to date revenues are \$1,807,184 and total expenses are \$14,135. It was noted that the new 911 rate is in effect but not all carriers have been charging the new rate. It is anticipated that by the third quarter, the transition to the new rate should be completed. The financial report was unanimously approved.
- Reports.
 - ADCOM Update. Ms. Amy Buch presented the Board with the ADCOM update. In mid- March a meeting was held with the executive team from GTC and the architect to discuss the current state of the new building and what still needs to be done. There are about 120 punch list items ongoing scheduled through April 26. Telecommunications week is next week. House Bill 24-1016 has passed which recognizes dispatchers and emergency communication specialists as first responders.

- 911 Task Force Update. Ms. Amy Buch updated the Board on the activities of the 911 task force. Much of the update involves legislation which Mr. Tharp will address later in the meeting. ADCOM's GIS analyst will be getting more involved with the GIS Advisory Committee.

- Legal update. Mr. Tharp updated the Board on the lobbyist and informed them that Arapahoe County has enjoyed having the lobbyist and it has been very helpful. Mr. Tharp is hoping that the lobbyist will join the next Board meeting and the Board will have an opportunity to ask questions, share priorities and determine how best to participate. Mr. Tharp informed the Board about the network improvement / diversity proceeding. We elected not to intervene but to monitor because most of what they are doing doesn't really impact Adams County or even the metro area. The tariff proceeding is one we intervened in but not much we take a strong position on. A lot of it involves updating some of the tariff language to comply with newer PUC rules. For example, transferring calls across state lines. We are involved and monitoring but there is not much going on for us.

- Old Business.
 - The issue of transferring funds to ADCOM was discussed. ADCOM has requested a quarterly transfer. In the past, it has been done mostly on a reimbursement basis. The Board must monitor compliance with how the money is being spent. Mr. Tharp suggested entering into an agreement regarding compliance and ADCOM can show how the quarterly monies have been spent. Another option would be to go back to reimbursing ADCOM or reimburse ADCOM solely for personnel expenses. Another option would be a reserve which would be something where the Authority has a fixed amount of money or a percentage of revenue sitting in the bank at all times. Ms. Fuller added that there is a \$2.5 million reserve in effect already. The Chair requested to see the Resolution. The Board agreed to transfer funds to ADCOM on a quarterly basis and for ADCOM to report to the Board on how those funds are used.
 - The matter of the Town of Bennett moving from Adams County to Arapahoe County was discussed. It was noted there has not been communication between the Town of Bennett and Adams County so the status is unclear. The transition process was discussed. Most likely, we would notify telephone carriers to switch the payments from Adams to Arapahoe. It was agreed that funds from the Town of Bennett would start going to Arapahoe on the cutover date.

- New Business. None.

- Public Comment. None.

- Adjournment. The next meeting will be June 12, 2024 at 3:00 pm. The meeting will be conducted via Zoom. The meeting was adjourned at 3:43 pm.