

E911 TELEPHONE AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
June 12, 2024

- Call to Order. Chair Jim May called the meeting to order at 3:04 pm. The meeting was conducted via Zoom.
- Attendance.
 - Board Members.
 - James May – Chair
 - Dave Ramos - Treasurer
 - Brycen Garrison
 - Others Present.
 - Joel Estes
 - Tonia Fuller
 - Amy Buch
 - Ryan Tharp, legal counsel
 - Various others in attendance
- Approval of Prior Minutes. The meeting minutes from April 10, 2024 were unanimously approved and adopted.
- Financials.
 - Treasurer’s Report: Financial Statements. Mr. Ramos presented the treasurer’s report which included revenue and collections through May 2024. Year to date revenues are \$3,369,696.78 and total expenses are \$5,195,388.45. Mr. Ramos reported that they are considering the relationship with Wells Fargo as they do not offer a good interest rate. The advantage of Wells Fargo is that they do not charge fees. There was a recent meeting with Wells Fargo and they are considering options that may improve the account with them. Colorado Trust provides a much better interest rate. Considerations about who can access the accounts and authorized signatories were also raised. More information will be provided at a future meeting. Mr. Tharp will review the IGA regarding authorization and signatures for expenditures. The financial report was unanimously approved.
- Reports.
 - ADCOM Update. Mr. Estes presented the Board with the ADCOM update. He is comfortable that the current portion of the building project will be completed in July and then the operations portion of the project begins. Staffing levels continue to be an issue. The overall 911 system upgrade was completed in May but they are still looking at applications to incorporate.

- 911 Task Force Update. Mr. Estes updated the Board on the activities of the 911 task force. The Enterprise Board was approved at the state level and Mr. Estes thinks the smaller agencies will benefit, but does not think ADCOM will see much. They are considering adding someone to the Enterprise Board. The bill to recognize dispatchers as first responders was passed. The final issue pertains to wireless emergency alerts and we will be filing comments.
- Legal update.
 - Wireless Emergency Alerts. Comments have been approved by all the parties and will be filed today. This concerns pre-packaged templates that are then translated into other languages. Fine idea but may not work very well in Colorado with situations that arise more urgently – *e.g.*, wildfires.
 - Network Improvement / Diversity Proceeding. We did not intervene but have been monitoring. There is a hearing coming up soon on a proposed settlement. The Commission's rules require CenturyLink to file an improvement plan every year indicating the projects they are proposing to accomplish. The question is whether the projects CenturyLink proposes are ones that should be funded through public support.
 - Tariff Revisions. This proceeding involves administrative updates to implement rules and changes. There is nothing overly concerning in this proceeding. The hearing scheduled for next week has been vacated because the parties do not think they need a hearing. Some parties have opinions on topics that Mr. Tharp considers benign.
- Old Business. None.
- New Business.
 - Expiration of Board Terms. The terms of Sheriff Claps, Matthew Domenico and Dave Ramos are expiring in February 2025. We need to see who would like to seek reappointment and then request nominations for the three positions. Mr. Ramos indicated that he will be retiring in July 2025 so will not seek reappointment. Mr. Tharp will reach out to Sheriff Claps and Matthew Domenico regarding their re-appointment.
 - 2023 Audit. Bob Feis reached out about an engagement letter for him to perform the 2023 audit. The cost will be \$6,586. It was decided that Chief May is approved to enter into the engagement letter with Bob Feis.
 - Reminder: Mr. Tharp reminded the Board that a draft 2025 budget needs to be presented no later October 15.
- Public Comment. None.

- Adjournment. The next meeting will be August 14, 2024 at 3:00 pm. The meeting will be conducted via Zoom. The meeting was adjourned at 3:43 pm.