

**REQUEST FOR PROPOSALS FOR  
PROFESSIONAL AUDITING SERVICES**

<p><b>Issuing Party:</b></p>	<p>The Adams County E-911 Emergency Telephone Service Authority (the “<b>Authority</b>”) is issuing this request for proposal (this “<b>RFP</b>”).</p> <p>The Authority is a “governing body” under C.R.S. § 29-11-101(16). The Authority collects the emergency telephone charge, the 911 surcharge, and the prepaid wireless 911 charge (“<b>911 Fees</b>”). The Authority provides financial support to agencies that provide 9-1-1 call taking, emergency response dispatching, emergency response communications, and related services. The Authority’s service area is Adams County, excluding the cities of Arvada, Federal Heights, Thornton, and Westminster and the town of Bennett.</p> <p>Further information about the Authority is available here: <a href="https://adams911.colorado.gov/">https://adams911.colorado.gov/</a>.</p>
<p><b>Issue Date:</b></p>	<p>March 6, 2025</p> <p>This RFP has been posted on the Authority’s website at: <a href="https://adams911.colorado.gov/">https://adams911.colorado.gov/</a>.</p>
<p><b>Purpose:</b></p>	<p>The Authority seeks a qualified audit firm (an “<b>Audit Firm</b>”) to audit the Authority’s financial statements in accordance with the Colorado Local Government Audit Law. The selected Audit Firm will be eligible to audit the Authority financial statements in future years.</p>
<p><b>Background Information:</b></p>	<p>Attached are the following documents:</p> <ol style="list-style-type: none"> <li>1. the Authority’s 2022 and 2023 audited financial statements;</li> <li>2. the Authority’s budget for 2024 and 2025; and</li> <li>3. the Authority’s financial statements for 2024 (ending December 31, 2024). The Authority accounts for revenue on an accrual basis, so some revenue collected in early 2025 will be allocated to 2024 (likewise, some revenue collected in early 2024 was allocated to 2023). The financial statements reflect the Authority’s records before those journal entries have been completed.</li> </ol>
<p><b>Scope of Work:</b></p>	<p>The selected Audit Firm will audit the Authority’s 2024 financial statements and will have the opportunity to audit the Authority’s 2025 and future financial statements. The audit shall comply with GAAP to the extent applicable to state and local governments and with the Colorado Local Government Audit Law. The Audit Firm must file the audit with the Colorado state auditor.</p>
<p><b>Proposal Requirements:</b></p>	<p>Each proposal must provide the following information:</p> <ol style="list-style-type: none"> <li>1. A synopsis of the history of the Audit Firm.</li> <li>2. A brief resume/biography of each accountant and staff member who would be assigned to the Authority’s audit and of the Audit Firm’s management team.</li> </ol>

	<ol style="list-style-type: none"> <li>3. A description of the Audit Firm’s experience auditing Colorado local governments under the Colorado Local Government Audit Law, including the number of audits for Colorado local governments that have been conducted.</li> <li>4. A description of the Audit Firm’s experience auditing “governing bodies” as defined in C.R.S. § 29-11-101(16) (<i>i.e.</i>, local governments that collect and spend 911 Fees). Prior experience with auditing governing bodies is not a requirement for selection.</li> <li>5. A description of the Audit Firm’s approach to conducting audits (<i>i.e.</i>, a work plan) and a timeline.</li> <li>6. A fee proposal. This should include billing rates for accountants and staff members, a budget for the 2024 audit, fee and billing policies, a description of annual fee increases (if any), expenses policies, and any other relevant information.</li> <li>7. Client references, including name and contact information.</li> <li>8. A description of any conflicts of interest between (a) the Audit Firm (and any of its accountants, staff members, or owners) and (b) the Authority (and any of its board members; the Authority’s board members are identified here: <a href="https://adams911.colorado.gov/board-of-directors">https://adams911.colorado.gov/board-of-directors</a>).</li> <li>9. A description of any threatened or pending litigation against the Audit Firm during the prior three years, including the resolution of any litigation.</li> <li>10. A summary of all complaints filed against the Audit Firm in the past ten years, including the resolution of the complaint.</li> <li>11. An affirmation that the Audit Firm (a) has reviewed this RFP and agrees to the provisions hereof, (b) is licensed to practice public accounting in Colorado, (c) meets the applicable independent requirements, and (d) is in compliance with all federal, state, and local laws.</li> <li>12. A copy of the Audit Firm’s proposed engagement letter. The final engagement letter is subject to negotiation and approval by the Authority and its legal counsel. This RFP and the proposal of the selected Audit Firm may be attached to the final engagement letter. In the event the engagement letter is inconsistent with this RFP, this RFP shall control.</li> </ol>
<p><b>Questions:</b></p>	<p>All questions regarding this RFP must emailed to Chief Matthew Domenico on or at <a href="mailto:mdomenico@brightonco.gov">mdomenico@brightonco.gov</a> with a copy to Monique Martinez at <a href="mailto:mmmartinez@brightonco.gov">mmmartinez@brightonco.gov</a>. All questions must be sent by March 21, 2025.</p> <p>All questions and responses will be made available to any interested Audit Firm.</p>
<p><b>Presentations:</b></p>	<p>The Authority may request that certain Audit Firms give an oral presentation.</p>
<p><b>Submission Deadline:</b></p>	<p>All proposals in response to this RFP should be received no later than 5:00 pm (mountain time) on April 4, 2025. Proposals must be submitted electronically via email to Chief Matthew Domenico at <a href="mailto:mdomenico@brightonco.gov">mdomenico@brightonco.gov</a> with a carbon copy to Monique Martinez at <a href="mailto:mmmartinez@brightonco.gov">mmmartinez@brightonco.gov</a>.</p>

<p><b>Selection Criteria:</b></p>	<p>The Authority reserves the right to select any Audit Firm that submits a proposal or to not select any Audit Firm that submits a proposal. If the Authority does select an Audit Firm from among the Audit Firms that submit proposals, the Authority may base its decision on any factors the Authority reasonably deems appropriate. Those factors may include, without limitation, price, capacity, experience, and any other factors the Authority deems relevant.</p>
<p><b>Insurance:</b></p>	<p>The selected Audit Firm must carry the following policies of insurance:</p> <ol style="list-style-type: none"> <li>1. commercial general liability insurance with minimum limits of \$1 million per occurrence and \$2 million aggregate. The Authority must list the Authority as an additional insured. Any insurance carried by the Authority is noncontributory;</li> <li>2. workers' compensation with statutory limits;</li> <li>3. employer's liability with minimum limits of \$1 million; and</li> <li>4. professional liability/errors and omissions insurance with minimum limits of \$1 million per occurrence.</li> </ol> <p>The selected Audit Firm will indemnify the Authority from all losses and expenses (including without limitation attorneys' fees) incurred as a result of any action or claim arising out of the Audit Firm's gross negligence, willful misconduct, violation of law, breach of the engagement letter, or infringement or misappropriation of third-party rights.</p>
<p><b>Public Records:</b></p>	<p>All materials submitted in response to this RFP will be subject to disclosure under the Colorado Open Records Act ("<b>CORA</b>"). If an Audit Firm desires to submit confidential information, the Audit Firm should mark the confidential materials as confidential. If a request is made under CORA, the Authority will use reasonable efforts to preserve the confidentiality of such materials; provided, however, that the Authority is not bound by any Audit Firm's designation of any material as confidential and the Authority will have no liability to any Audit Firm for disclosure of any materials designated as confidential.</p>
<p><b>Miscellaneous:</b></p>	<p>Colorado law shall apply to this RFP. Any action or claim arising under this RFP or under the engagement letter shall be brought only in a state court in Adams County, Colorado and each Audit Firm who submits a proposal agrees to the jurisdiction and venue of such court. The Authority may terminate or modify this RFP at any time with or without notice to any third party.</p>

**ADAMS COUNTY EMERGENCY TELEPHONE  
SERVICE AUTHORITY**

**BASIC FINANCIAL STATEMENTS  
And INDEPENDENT AUDITORS' REPORT**

**December 31, 2022**

## TABLE OF CONTENTS

	<u>Page</u>
<b>Independent Auditors' Report</b>	<b>1</b>
<b>Management's Discussion and Analysis</b>	<b>2 - 5</b>
<b>Statement of Net Position</b>	<b>6</b>
<b>Statement of Revenues, Expenses and Changes in Net Position</b>	<b>7</b>
<b>Statement of Cash Flows</b>	<b>8</b>
<b>Notes to Financial Statements</b>	<b>9 – 14</b>
<b>Other Supplemental Information:</b>	
<b>Statement of Revenues, Expenses and Changes     in Net Position – Budget and Actual</b>	<b>15</b>

**FEIS & COMPANY, P.C.**

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MEMBER OF  
AMERICAN INSTITUTE OF CPAs  
COLORADO SOCIETY OF CPAs

ROBERT R. FEIS, CPA

**Independent Auditors' Report**

**Board of Directors  
Adams County Emergency Telephone Service Authority  
Adams County, Colorado**

**Opinion**

**We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Adams County Emergency Telephone Service Authority (the Authority) of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents. In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Authority, as of December 31, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.**

**Basis for Opinion**

**We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.**

**Responsibilities of Management for the Financial Statements**

**The Authority's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.**

## **Auditor's Responsibilities for the Audit of the Financial Statements**

**Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.**

### **In performing an audit in accordance with GAAS, we:**

- Exercise professional judgment and maintain professional skepticism throughout the audit.**
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.**
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of The Authority's internal control. Accordingly, no such opinion is expressed.**
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.**
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority 's ability to continue as a going concern for a reasonable period of time.**

**We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.**

### **Required Supplementary Information**

**Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or**

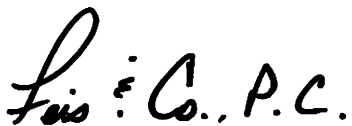
historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Supplementary Information**

Our audit was conducted for the purpose of forming opinion on the financial statements that collectively comprise the Authority's basic financial statements. The comparative fund financial statements and budgetary comparison information, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The comparative fund financial statements, and budgetary comparison information as listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the introductory section, comparative fund financial statements, and statistical are fairly stated in all material respects in relation to the basic financial statements as a whole.

**Other Information Included in the Annual Report**

Management is responsible for the other information included in the annual report. The other information comprises the information included in the annual report but does not include the financial statements and our auditor's report thereon. Our opinion on the financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.



**CERTIFIED PUBLIC ACCOUNTANTS**  
Brighton, CO

October 11, 2023



**ADAMS COUNTY  
E-911 EMERGENCY TELEPHONE SERVICE AUTHORITY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

This management discussion and analysis (MD&A) is designed to provide an overview of the financial activities of the Adams County E-911 Authority for the fiscal year ending December 31, 2022. The MD&A should be read in conjunction with the Authority's financial statements.

**Financial Highlights**

- Total assets of the E-911 Authority at the close of 2022 were \$9,891,702. The assets include \$8,692,771 in cash and cash equivalents, \$1,198,541 in accounts receivables and \$390 in prepaid expenses.
- Total Net Position for 2022 was \$8,655,761 compared to \$8,897,356 for 2021; a decrease of \$241,595.
- Total revenue for the year ended December 31, 2022 was \$7,305,730, consisting of telephone surcharge revenue of \$7,130,974 and interest income and other income of \$174,756. This is an increase of \$1,194,289 in revenues. Telephone surcharge revenue is comprised of three components: Century Link (non-cell) telephone surcharges, prepaid surcharges and 911 surcharges.
- Total budgeted expenses for 2022 were \$8,919,753, but actual expenses were \$7,547,325 resulting in a favorable variance of \$1,372,428.
- Combined, the additional revenue and lower expenses equal a favorable change in net position of \$3,510,158.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis serve as an introduction to the Authority's basic financial statements. The basic financial statements are comprised of proprietary fund financial statements, and notes to the financial statements.

**Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the 911 Authority's finances in a manner similar to private-sector businesses.

The statement of net position provides information regarding all of the Authority's assets, liabilities, and net position. Historically, changes (increases or decreases) in net position may serve as a useful indicator of whether the financial position of the Authority is

improving or deteriorating. The statement of net position is displayed on page 6 of the independent auditor's report.

The statement of revenues, expenses and changes in net position provides information regarding the changes in net position during the course of the past year. Revenues are recorded as they are earned and expenses are recorded when a liability is incurred regardless of the timing of related cash flows.

### **Proprietary Fund Financial Statements**

A fund is a group of accounts used to maintain control of services that have been set aside for specific activities or objectives. The Authority uses general fund accounting to account for all financial activities and to ensure and demonstrate compliance with finance related legal requirements.

The 911 Authority used only one fund for the 2022 fiscal budget year. It is a proprietary fund and it is intended to account for all financial resources associated with the operating activities of the Authority. There were no capital funds, public utilities trust funds, personnel and benefits funds or any other funds actively used during 2022.

### **Notes to Financial Statements**

The notes provide detailed clarifying additional information necessary for a complete understanding of the data contained in the government-wide and fund financial statement.

### **Financial Analysis**

In 1987 the Adams County E911 Emergency Telephone Service Authority was created to administer the operation of the emergency telephone service program. The Intergovernmental Agreement includes participants from cities, towns and special districts within Adams County as well as Adams County government. The Authority collects revenue through a monthly emergency telephone charge for each non-governmental telephone (cellular and hard line) in the portions of the service area where the emergency telephone service is provided.

The funds are used to pay for equipment installation, operating costs directly related to an emergency telephone service, costs for emergency telephone notification for emergency medical services, and for the monthly recurring charges billed by the service supplier for the emergency telephone service.

The details within the statement of net position may serve as a useful indicator of the Authority's financial position. The Authority converted to Governmental Accounting Standards Board Statement #34 for the year ended December 31, 2003.

The Authority does not have any adjustments to the basic financial statements for capital assets or debt. The table below compares the 2022 financial information to 2021 and 2020.

As of December 31, 2022

	<u>2020</u>	<u>2021</u>	<u>2022</u>
<b>Assets</b>			
Total Assets	\$9,065,066	\$9,841,115	\$9,891,702
Cash and Cash Equivalents	8,152,959	9,076,093	8,692,771
<b>Liabilities</b>			
Total Liabilities	723,475	943,759	1,235,941
<b>Revenues</b>			
Total Revenue	5,346,736	6,111,441	7,305,730
<b>Expenses</b>			
Total Expenses	4,024,349	5,555,676	7,547,325
<b>Change in Net Position</b>			
Total Change	1,322,387	555,765	(241,595)
<b>Net Position</b>			
End of Year	\$8,341,591	\$8,897,356	\$8,655,761

**Proprietary Fund**

The proprietary fund was established and continually funded to account for all financial resources related to the operating activities of the Authority. The primary funding source for the proprietary fund is a monthly emergency telephone service charge (\$1.83) for each non-government telephone (hard line, cellular and VOIP) in the service area where the emergency telephone service is provided. Other sources of revenue include interest income. The year-end net position for 2022 was \$8,655,761. This represents a decrease of \$241,595 from the 2021 net position of \$8,897,356.

The Authority operated within the proprietary fund budget in 2022. The difference between the original budgeted expenditures of \$8,919,756 and the actual expenditures of \$7,547,325 was a favorable variance of \$1,372,428. Actual revenues of \$7,305,730 represent an increase of \$1,2,137,730 from the budgeted revenues of \$5,168,000.

**Factor's Affecting the E911 Authority**

The impacts of COVID-19 on the economy were difficult to forecast going into 2022, although there does not seem to be a lingering effect to telephone services moving forward.

The Adams County Communication Center (ADCOM) began construction of a new multimillion-dollar facility in 2022, funded by ADCOM Certificate of Participation (COP) bonds. The COP bonds have an annual payment of approximately \$360k, which is currently scheduled to be reimbursed by the E911 Authority to ADCOM.

The E911 Authority was approved by the Colorado Public Utilities Commission (PUC) to raise the telephone surcharges from \$1.50 to \$1.83 effective June 2022. Prepaid fees were also increased from \$1.38 to \$1.63, while state funded revenues decreased from \$0.10 per account to \$0.09.

### **REQUEST FOR INFORMATION**

This financial report is designed to provide a general overview of the Authority's finances. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to:

Chief Dave Ramos  
Attn: Treasurer  
Adams County E911 Emergency Telephone Service Authority  
8055 N Washington Street  
Denver, Colorado 80229

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
 PROPRIETARY FUND  
 STATEMENT OF NET POSITION  
 DECEMBER 31, 2022**

**ASSETS**

	<u>2022</u>	<u>(Memorandum Only) 2021</u>
<b>Current Assets</b>		
Cash and cash equivalents (Note 2)	\$ 8,692,771	\$ 9,076,093
Accounts receivable - surcharges	1,198,541	764,632
Prepaid expenses	390	390
Total Current Assets	<u>9,891,702</u>	<u>9,841,115</u>
Total Assets	<u>\$ 9,891,702</u>	<u>\$ 9,841,115</u>

**LIABILITIES AND NET POSITION**

<b>Current Liabilities</b>		
Accounts payable	\$ <u>1,235,941</u>	\$ <u>943,759</u>
Total Current Liabilities	<u>1,235,941</u>	<u>943,759</u>
Total Liabilities	<u>1,235,941</u>	<u>943,759</u>
<b>Net Position</b>		
Net Position		
Reserved (Note 5)	<u>8,655,761</u>	<u>8,897,356</u>
Total Net Position	<u>8,655,761</u>	<u>8,897,356</u>
Total Liabilities and Net Position	<u>\$ 9,891,702</u>	<u>\$ 9,841,115</u>

**See independent auditors' report.  
 The accompanying notes are an integral  
 part of the financial statements**

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
 PROPRIETARY FUND  
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
 FOR THE YEAR ENDED DECEMBER 31, 2022**

	<b>2022</b>	<b>(Memorandum Only) 2021</b>
<b>Revenues:</b>		
<b>Telephone surcharges</b>		
Telephone surcharges	\$ 6,231,989	\$ 5,375,955
Prepaid surcharges	731,508	596,919
911 Surcharges	167,477	89,886
<b>Total Telephone Surcharges</b>	<u>7,130,974</u>	<u>6,062,760</u>
Interest income	113,149	3,110
Other Income	61,607	45,571
<b>Total Revenue</b>	<u>7,305,730</u>	<u>6,111,441</u>
 <b>Operating Expenses:</b>		
Equipment and supplies	3,925,325	2,202,308
ADCOM salaries	2,854,819	2,618,976
Vendor's fees	632,322	626,466
Monthly service charge	87,228	46,757
Legal fees	28,359	42,202
Other services/expenses	12,773	12,698
Audit fees	5,225	4,995
Insurance expense	1,274	1,274
<b>Total Operating Expenses</b>	<u>7,547,325</u>	<u>5,555,676</u>
 Change in net position	 (241,595)	 555,765
 Net Position, Beginning of Year	 <u>8,897,356</u>	 <u>8,341,591</u>
 Net Position, End of Year	 <u>\$ 8,655,761</u>	 <u>\$ 8,897,356</u>

**See independent auditors' report.  
 The accompanying notes are an integral  
 part of the financial statements**

**STATEMENT  
OF  
CASH FLOW**

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
 PROPRIETARY FUND  
 STATEMENT OF CASH FLOWS  
 FOR THE YEAR ENDED DECEMBER 31, 2022**

**DIRECT METHOD**

	<u>2022</u>	<u>(Memorandum Only) 2021</u>
<b>Cash flows from operating activities:</b>		
<b>Surcharges received</b>	\$ 6,758,672	\$ 6,255,416
<b>Interest income received</b>	113,149	3,110
<b>Payments to vendors</b>	<u>(7,255,143)</u>	<u>(5,335,392)</u>
<b>Net cash provided (used) by operating activities</b>	<u>(383,322)</u>	<u>923,134</u>
 <b>Cash flows provided (used) for investing activities:</b>		
<b>Purchases of equipment</b>	<u>-</u>	<u>-</u>
<b>Net cash provided (used) by investing activities</b>	<u>-</u>	<u>-</u>
 <b>Cash flows provided (used) by financing activities</b>		
<b>Principal payments on long-term debt</b>	<u>-</u>	<u>-</u>
<b>Net cash provided (used) by financing activities</b>	<u>-</u>	<u>-</u>
 <b>Net increase (decrease) in cash</b>	<b>(383,322)</b>	<b>923,134</b>
 <b>Cash, beginning of year</b>	<u>9,076,093</u>	<u>8,152,959</u>
 <b>Cash, end of year</b>	<u>\$ 8,692,771</u>	<u>\$ 9,076,093</u>



**Reconciliation of Net Cash Provided (used) by  
Operating Activities to Increase (decrease) in Net Position**

	<b>2022</b>	<b>(Memorandum Only) 2021</b>
<b>Increase (decrease) in Net Position</b>	<b>\$ (241,595)</b>	<b>\$ 555,765</b>
<b>Adjustment to Reconcile Net Income to Cash Provided by Operating Activities:</b>		
<b>Changes in Assets and Liabilities:</b>		
Accounts receivable - (increase) decrease	(433,909)	147,085
Accounts payable - increase (decrease)	292,182	220,284
<b>Net cash provided by operating activities</b>	<b>\$ (383,322)</b>	<b>\$ 923,134</b>

**See independent auditors' report.  
The accompanying notes are an integral  
part of the financial statements**

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2022**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

During 1987, pursuant to Article 11, Title 29 of the Colorado Revised Statutes, the following entities--Adams County, the Town of Bennett, the Cities of Brighton, Commerce City, Federal Heights, Thornton, and Northglenn; Bennett Fire District #7, Brighton Fire District #6, Byers Fire District #9, Deer Trail Fire District #10, North Washington Fire District #3, Sable-Altura Fire District #11, South Adams County Fire District #4, Southeast Weld Fire Protection District #5, Southwest Adams County Fire District #2, Strasburg Fire Protection District #8, and West Adams County Fire Protection District #1--entered into an intergovernmental agreement and established the E911 Emergency Telephone Service Authority (the Authority). The Authority was created to administer the operation of the emergency telephone service program. The Board of Directors is comprised of 5 members, as chosen by the Adams County Board of Commissioners from the following entities: 2 members from the cities and towns, 2 members from the special districts, and 1 member from Adams County.

The accompanying financial statements were prepared in accordance with accounting principles generally accepted in the United States of America (GAAP), which are applicable to governmental entities.

The following is a summary of significant accounting policies:

**A. Principles Determining Scope of Reporting Entity**

The financial statements of the Authority consist only of the funds and account groups of the Authority. The Authority has no oversight responsibility for any other governmental entity since no other entities are considered to be controlled by or dependent on the Authority. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and election of the respective governing board. Therefore, in accordance with Governmental Accounting Standards Board Statement #14, the Authority is considered a stand-alone entity for financial reporting purposes.

**B. Government-Wide and Fund Financial Statements**

The Government-Wide financial statements (i.e., the statement of activities) report information on all of the non-fiduciary activities of the government. The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues.

See independent auditors' report.

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2022**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**B. Government-Wide and Fund Financial Statements (Continued)**

The Government-Wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred regardless of the timing of the related cash flows. As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements.

**Fund Accounting**

The accounts of the Authority are organized on the basis of funds and account groups. Each fund and account group are considered an independent fiscal and accounting entity with a self-balancing set of accounts recording assets together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The following funds were used by the Authority during 2022:

**PROPRIETARY FUND**

Emergency Telephone Service Authority - To account for all financial resources associated with the operating activities of the Authority.

**C. Measurement Focus and Basis of Accounting**

**Measurement Focus**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

See independent auditors' report.

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2022**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**C. Measurement Focus and Basis of Accounting (Continued)**

The accrual basis of accounting is used for reporting purposes of the proprietary fund of the Authority. Under the accrual method of accounting, revenues and the related assets are reported when they are earned, regardless of when they are received and expenses and the related liabilities are reported when they are incurred, regardless of when they are paid.

Encumbrance accounting is not used.

The Authority prepares its budget on a basis consistent with generally accepted accounting principles and Colorado Revised Budgetary Statutes. All annual appropriations are at the total fund level and lapse at fiscal year-end.

**D. Cash and Cash Equivalents**

For purposes of the statement of cash flows, the Authority considers all highly liquid debt instruments purchased with a maturity of six months or less to be cash equivalents.

**E. Estimates in the Financial Statements**

The preparation of financial statements in conformity with generally accepted accounting principles (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**2. CASH AND DEPOSITS**

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulations. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral determined by the PDPA. The institution is allowed to create a single collateral pool for all public funds held. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits.

See independent auditors' report.

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2022**

**2. CASH AND DEPOSITS (Continued)**

**Custodial Credit Risk – Deposits.** Custodial credit risk is the risk that in the event of a bank failure, the Authority’s deposits may not be returned to it. As of year-end the Authority’s bank balance was insured, collateralized with securities of the financial institution’s trust or collateralized with securities held by the pledging financial institution through PDPA.

At December 31, 2022, the Authority's cash deposits had a carrying balance of \$8,692,771 and corresponding bank balances as follows:

	<u>2022</u>	Memorandum Only <u>2021</u>
Insured deposits	\$ 250,000	\$ 250,000
Uninsured: Collateralized by financial institution	1,862,656	2,359,127
Deposits Collateralized in Single institution pool (s)	<u>6,580,115</u>	<u>6,466,966</u>
<b>Total cash and cash equivalents</b>	<b>\$ <u>8,692,771</u></b>	<b>\$ <u>9,076,093</u></b>

The bank balance of the deposits listed above are classified in three categories of credit risk as follows: a) Uncollateralized; b) Collateralized with securities held by the pledging financial institution’s trust department or agent in the entity’s name; c) Collateralized with securities held by the pledging financial institution's trust department or agent but not in the depositor-government's name.

Total cash and cash equivalents as of December 31, 2022 include the investments at Colorado Local Government Liquid Asset Trust (COLOTRUST).

As of December 31, 2022, the Authority has \$6,580,115 invested in COLOTRUST. COLOTRUST is an investment vehicle established for local government entities in Colorado to pool surplus funds for investment purposes. COLOTRUST is routinely monitored by the Colorado Division of Securities with regard to its operations and investments, which are also subject to provisions of C.R.S Title 24, Article 75, Section 6. The net asset value of the investments in COLOTRUST is the same as the value of the pool shares. None of these types of investments are categorized because they are not evidenced by securities that exist in physical or book entry form. COLOTRUST is rated AAAM by Standard and Poor’s rating agency.

See independent auditors' report.

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2022**

**2. CASH AND DEPOSITS (Continued)**

<u>Investments:</u>	<u>Maturity Year</u>	<u>Net Asset Value</u>	<u>Credit Rating</u>
COLOTRUST	Variable	<u>\$6,580,115</u>	AAAm
<b>Total Investments</b>		<u><b>\$6,580,115</b></u>	

**Interest Rate Risk – The Authority does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value loss resulting from increasing interest rates. The Colorado revised statute 24-75-601 limits investment maturities to five years or less without governing board approval.**

**3. CAPITAL ASSETS**

**Pursuant to the Authority’s asset transfer resolution of December 1, 2010, the Authority transferred all communication equipment and fiber optic materials to Adams County Communication Center, Inc. (ADCOM) and the City of Federal Heights during 2010. The resolution stipulates that assets purchased by the Authority and utilized by ADCOM in its day-to-day operations are to be transferred to ADCOM. Respectively, the resolution also stipulates that assets purchased by the Authority and utilized by the City of Federal Heights in its day-to-day operations are to be transferred to the City of Federal Heights.**

**4. CONTRIBUTED CAPITAL**

**The Adams County Board of Commissioners contributed \$3,000 in 1989 and \$3,000 in 1987 as start-up capital. For reporting purposes, contributed capital is included in reserved net position.**

**5. RESERVED NET POSITION**

**The Authority collects a monthly emergency telephone charge of one dollar and eighty-three cents (\$1.83) for each non-governmental telephone in those portions of the service area for which emergency telephone service is to be provided. This charge will increase to two dollars and five cents (\$2.05) in February 2024. The collected funds may be used as authorized in C.R.S. 29-11-101 et. Seq. The Authority has adopted a minimum fund balance policy of \$2,500,000.**

**6. COMMITMENTS**

**The Authority is required to pay a monthly service charge of approximately \$1,500 to CenturyLink for emergency telephone services.**

**See independent auditors' report.**

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2022**

**7. RISK MANAGEMENT**

The Authority is exposed to various risks of loss related to torts; damage to and destruction of assets; errors and omissions and natural disasters for which the Authority carries commercial insurance. There have been no significant reductions in coverage from the prior year and to date there have been no claims made against the Authority. The Authority is subject to the Colorado Governmental Immunity Act, CRS 24-10-101, et. Seq.

**8. TAX, SPENDING AND DEBT LIMITATIONS**

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local governments. Based on the structure of the Authority as a "quasi-governmental" entity and restriction of financial activities, including the lack of ability to assess and collect tax revenue, the Authority does not believe that it is directly subject to the "TABOR" limitations.

**9. TELEPHONE SURCHARGES**

The Authority's primary source of revenue is emergency telephone service surcharges on all phone lines in the service area. The fee per line is \$1.83 per month and is collected from the telecommunications carriers by the Authority.

**10. PRIOR YEAR FINANCIALS**

Certain amounts from the prior year financial statements have been reclassified to conform to the current year presentation. These changes had no impact on the Change in Net Position or the beginning Net Position of the Authority.

**11. SUBSEQUENT EVENTS**

In accordance with the provisions of Statement of Financial Accounting Standards Codification 855, *Subsequent Events*, management is required to evaluate, through the date the financial statements are issued or are available to be issued, events or transactions that may require recognition or disclosure in the financial statements, and to disclose the date through which subsequent events were evaluated. The Authority's financial statements were available to be issued on the date of the Independent Auditors' Report and this is the date through which subsequent events were evaluated. The Authority did not identify any events requiring disclosure.

See independent auditors' report.

**OTHER SUPPLEMENTAL  
INFORMATION**



**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2022**

	<u>Budget</u>		<u>Actual</u>	Variance-
	<u>Original</u>	<u>Final</u>		Favorable (Unfavorable)
<b>Revenues:</b>				
Telephone surcharges	\$ 5,158,000	\$ 5,158,000	\$ 7,130,974	\$ 1,972,974
Interest income	10,000	10,000	113,149	103,149
Other Income	-	-	61,607	61,607
<b>Total Revenue</b>	<u>5,168,000</u>	<u>5,168,000</u>	<u>7,305,730</u>	<u>2,137,730</u>
<b>Operating Expenses:</b>				
Equipment and supplies	4,501,015	4,501,015	3,925,325	575,690
ADCOM salaries	3,854,078	3,854,078	2,854,819	999,259
Vendor's fees	353,000	353,000	632,322	(279,322)
Monthly service charge	141,110	141,110	87,228	53,882
Legal fees	50,000	50,000	28,359	21,641
Other services/expenses	14,000	14,000	12,773	1,227
Audit fees	5,100	5,100	5,225	(125)
Insurance expense	1,450	1,450	1,274	176
<b>Total Operating Expenses</b>	<u>8,919,753</u>	<u>8,919,753</u>	<u>7,547,325</u>	<u>1,372,428</u>
<b>Change in net position</b>	<b>(3,751,753)</b>	<b>(3,751,753)</b>	<b>(241,595)</b>	<b>3,510,158</b>
<b>Net position, Beginning of Year</b>	<u>8,897,356</u>	<u>8,897,356</u>	<u>8,897,356</u>	<u>-</u>
<b>Net position, End of Year</b>	<u>\$ 5,145,603</u>	<u>\$ 5,145,603</u>	<u>\$ 8,655,761</u>	<u>\$ 3,510,158</u>

**See independent auditors' report.  
The accompanying notes are an integral  
part of the financial statements**

**ADAMS COUNTY EMERGENCY TELEPHONE  
SERVICE AUTHORITY**

**BASIC FINANCIAL STATEMENTS  
And INDEPENDENT AUDITORS' REPORT**

**December 31, 2023**

## TABLE OF CONTENTS

	<u>Page</u>
<b>Independent Auditors' Report</b>	<b>1</b>
<b>Management's Discussion and Analysis</b>	<b>2 - 5</b>
<b>Statement of Net Position</b>	<b>6</b>
<b>Statement of Revenues, Expenses and Changes in Net Position</b>	<b>7</b>
<b>Statement of Cash Flows</b>	<b>8</b>
<b>Notes to Financial Statements</b>	<b>9 – 14</b>
<b>Other Supplemental Information:</b>	
<b>Statement of Revenues, Expenses and Changes     in Net Position – Budget and Actual</b>	<b>15</b>

**FEIS & COMPANY, P.C.**

**CERTIFIED PUBLIC ACCOUNTANTS**  
193 SOUTH 27TH AVENUE, SUITE 100  
BRIGHTON, COLORADO 80601-2662  
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MEMBER OF  
AMERICAN INSTITUTE OF CPAs  
COLORADO SOCIETY OF CPAs

ROBERT R. FEIS, CPA

**Independent Auditors' Report**

**Board of Directors  
Adams County Emergency Telephone Service Authority  
Adams County, Colorado**

**Opinion**

**We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Adams County Emergency Telephone Service Authority (the Authority) of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents. In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Authority, as of December 31, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.**

**Basis for Opinion**

**We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.**

**Responsibilities of Management for the Financial Statements**

**The Authority's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.**

## **Auditor's Responsibilities for the Audit of the Financial Statements**

**Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.**

### **In performing an audit in accordance with GAAS, we:**

- Exercise professional judgment and maintain professional skepticism throughout the audit.**
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.**
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of The Authority's internal control. Accordingly, no such opinion is expressed.**
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.**
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority 's ability to continue as a going concern for a reasonable period of time.**

**We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.**

### **Required Supplementary Information**

**Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.**

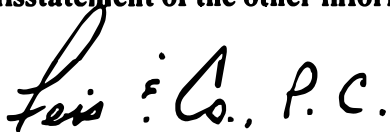
We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinion on the financial statements that collectively comprise the Authority's basic financial statements. The comparative fund financial statements and budgetary comparison information, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The comparative fund financial statements, and budgetary comparison information as listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the introductory section, comparative fund financial statements, and statistical are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Information Included in the Annual Report

Management is responsible for the other information included in the annual report. The other information comprises the information included in the annual report but does not include the financial statements and our auditor's report thereon. Our opinion on the financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.



**CERTIFIED PUBLIC ACCOUNTANTS**  
Brighton, CO

August 21, 2024

**ADAMS COUNTY  
E-911 EMERGENCY TELEPHONE SERVICE AUTHORITY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

This management discussion and analysis (MD&A) is designed to provide an overview of the financial activities of the Adams County E-911 Authority for the fiscal year ending December 31, 2023. The MD&A should be read in conjunction with the Authority's financial statements.

**Financial Highlights**

- Total assets of the E-911 Authority at the close of 2023 were \$6,540,236. The assets include \$5,479,760 in cash and cash equivalents, \$1,060,086 in accounts receivables and \$390 in prepaid expenses.
- Total Net Position for 2023 was \$6,540,236 compared to \$8,655,761 for 2022; a decrease of \$2,115,525.
- Total revenue for the year ended December 31, 2023 was \$8,445,206, consisting of telephone surcharge revenue of \$8,201,716 and interest income and other income of \$243,490. This is an increase of \$1,139,476 in revenues. Telephone surcharge revenue is comprised of three components: Century Link (non-cell) telephone surcharges, prepaid surcharges and 911 surcharges.
- Total budgeted expenses for 2023 were \$10,594,952, but actual expenses were \$10,560,731 resulting in a favorable variance of \$34,221.
- Combined, the additional revenue and lower expenses equal a favorable change in net position of \$1,889,427.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis serve as an introduction to the Authority's basic financial statements. The basic financial statements are comprised of proprietary fund financial statements, and notes to the financial statements.

**Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the 911 Authority's finances in a manner similar to private-sector businesses.

The statement of net position provides information regarding all of the Authority's assets, liabilities, and net position. Historically, changes (increases or decreases) in net position may serve as a useful indicator of whether the financial position of the Authority is

improving or deteriorating. The statement of net position is displayed on page 6 of the independent auditor's report.

The statement of revenues, expenses and changes in net position provides information regarding the changes in net position during the course of the past year. Revenues are recorded as they are earned and expenses are recorded when a liability is incurred regardless of the timing of related cash flows.

### **Proprietary Fund Financial Statements**

A fund is a group of accounts used to maintain control of services that have been set aside for specific activities or objectives. The Authority uses general fund accounting to account for all financial activities and to ensure and demonstrate compliance with finance related legal requirements.

The 911 Authority used only one fund for the 2023 fiscal budget year. It is a proprietary fund and it is intended to account for all financial resources associated with the operating activities of the Authority. There were no capital funds, public utilities trust funds, personnel and benefits funds or any other funds actively used during 2023.

### **Notes to Financial Statements**

The notes provide detailed clarifying additional information necessary for a complete understanding of the data contained in the government-wide and fund financial statement.

### **Financial Analysis**

In 1987 the Adams County E911 Emergency Telephone Service Authority was created to administer the operation of the emergency telephone service program. The Intergovernmental Agreement includes participants from cities, towns and special districts within Adams County as well as Adams County government. The Authority collects revenue through a monthly emergency telephone charge for each non-governmental telephone (cellular and hard line) in the portions of the service area where the emergency telephone service is provided.

The funds are used to pay for equipment installation, operating costs directly related to an emergency telephone service, costs for emergency telephone notification for emergency medical services, and for the monthly recurring charges billed by the service supplier for the emergency telephone service.

The details within the statement of net position may serve as a useful indicator of the Authority's financial position. The Authority converted to Governmental Accounting Standards Board Statement #34 for the year ended December 31, 2003.

The Authority does not have any adjustments to the basic financial statements for capital assets or debt. The table below compares the 2023 financial information to 2022 and 2021.



**As of December 31, 2023**

	<u>2021</u>	<u>2022</u>	<u>2023</u>
<b>Assets</b>			
Total Assets	\$9,841,115	\$9,891,702	\$6,540,236
Cash and Cash Equivalents	9,076,093	8,692,771	5,479,760
<b>Liabilities</b>			
Total Liabilities	943,759	1,235,941	-
<b>Revenues</b>			
Total Revenue	6,111,441	7,305,730	8,445,206
<b>Expenses</b>			
Total Expenses	5,555,676	7,547,325	10,560,731
<b>Change in Net Position</b>			
Total Change	555,765	(241,595)	(2,115,525)
<b>Net Position</b>			
End of Year	\$8,897,356	\$8,655,761	\$6,540,236

**Proprietary Fund**

The proprietary fund was established and continually funded to account for all financial resources related to the operating activities of the Authority. The primary funding source for the proprietary fund is a monthly emergency telephone service charge (\$1.88) for each non-government telephone (hard line, cellular and VOIP) in the service area where the emergency telephone service is provided. Other sources of revenue include interest income. The year-end net position for 2023 was \$6,540,236. This represents a decrease of \$2,115,525 from the 2022 net position of \$8,655,761.

The Authority operated within the proprietary fund budget in 2023. The difference between the original budgeted expenditures of \$10,594,952 and the actual expenditures of \$10,560,731 was a favorable variance of \$34,221. Actual revenues of \$8,445,206 represent an increase of \$1,855,206 from the budgeted revenues of \$6,590,000.

**Factor's Affecting the E911 Authority**

The impacts of COVID-19 on the economy were difficult to forecast going into 2023, although there does not seem to be a lingering effect to telephone services moving forward.

The Adams County Communication Center (ADCOM) began construction of a new multimillion-dollar facility in 2022, funded by ADCOM Certificate of Participation (COP) bonds. The COP bonds have an annual payment of approximately \$360k, which is currently scheduled to be reimbursed by the E911 Authority to ADCOM.

The E911 Authority was approved by the Colorado Public Utilities Commission (PUC) to raise the telephone surcharges from \$1.50 to \$1.81 effective June 2022. In February 2024 an increase to \$2.05 was approved by the PUC.

### **REQUEST FOR INFORMATION**

This financial report is designed to provide a general overview of the Authority's finances. Questions concerning any of the information provided in this report or request for additional financial information should be addressed to:

Chief Dave Ramos  
Attn: Treasurer  
Adams County E911 Emergency Telephone Service Authority  
322 N. 19<sup>th</sup> Avenue  
Brighton, Colorado 800601

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
 PROPRIETARY FUND  
 STATEMENT OF NET POSITION  
 DECEMBER 31, 2023**

	<u>ASSETS</u>	
	<u>2023</u>	(Memorandum Only) <u>2022</u>
<b>Current Assets</b>		
Cash and cash equivalents (Note 2)	\$ 5,479,760	\$ 8,692,771
Accounts receivable - surcharges	1,060,086	1,198,541
Prepaid expenses	390	390
Total Current Assets	<u>6,540,236</u>	<u>9,891,702</u>
Total Assets	<u>\$ 6,540,236</u>	<u>\$ 9,891,702</u>
 <u>LIABILITIES AND NET POSITION</u> 		
<b>Current Liabilities</b>		
Accounts payable	\$ -	\$ 1,235,941
Total Current Liabilities	<u>-</u>	<u>1,235,941</u>
Total Liabilities	<u>-</u>	<u>1,235,941</u>
<b>Net Position</b>		
Net Position		
Reserved (Note 5)	<u>6,540,236</u>	<u>8,655,761</u>
Total Net Position	<u>6,540,236</u>	<u>8,655,761</u>
Total Liabilities and Net Position	<u>\$ 6,540,236</u>	<u>\$ 9,891,702</u>

See independent auditors' report.  
 The accompanying notes are an integral  
 part of the financial statements

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
 PROPRIETARY FUND  
 STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
 FOR THE YEAR ENDED DECEMBER 31, 2023**

	2023	(Memorandum Only) 2022
<b>Revenues:</b>		
<b>Telephone surcharges</b>		
Telephone surcharges	\$ 7,153,841	\$ 6,231,989
Prepaid surcharges	854,327	731,508
911 Surcharges	193,548	167,477
<b>Total Telephone Surcharges</b>	<u>8,201,716</u>	<u>7,130,974</u>
Interest income	243,490	113,149
Other Income	-	61,607
<b>Total Revenue</b>	<u>8,445,206</u>	<u>7,305,730</u>
 <b>Operating Expenses:</b>		
ADCOM - Projects	4,438,620	3,925,325
ADCOM - Salaries	4,151,436	2,854,819
ADCOM - Operations	1,169,156	632,322
ADCOM - Maintenance	761,292	87,228
Legal fees	23,088	28,359
Other services/expenses	15,860	17,998
Insurance expense	1,279	1,274
<b>Total Operating Expenses</b>	<u>10,560,731</u>	<u>7,547,325</u>
 <b>Change in net position</b>	 (2,115,525)	 (241,595)
 <b>Net Position, Beginning of Year</b>	 <u>8,655,761</u>	 <u>8,897,356</u>
 <b>Net Position, End of Year</b>	 <u>\$ 6,540,236</u>	 <u>\$ 8,655,761</u>

**See independent auditors' report.  
 The accompanying notes are an integral  
 part of the financial statements**

**STATEMENT  
OF  
CASH FLOW**

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
 PROPRIETARY FUND  
 STATEMENT OF CASH FLOWS  
 FOR THE YEAR ENDED DECEMBER 31, 2023**

**DIRECT METHOD**

	<u>2023</u>	<u>(Memorandum Only) 2022</u>
<b>Cash flows from operating activities:</b>		
<b>Surcharges received</b>	\$ 8,340,170	\$ 6,758,672
<b>Interest income received</b>	243,490	113,149
<b>Payments to vendors</b>	<u>(11,796,671)</u>	<u>(7,255,143)</u>
<b>Net cash provided (used) by operating activities</b>	<u>(3,213,011)</u>	<u>(383,322)</u>
 <b>Cash flows provided (used) for investing activities:</b>		
<b>Purchases of equipment</b>	<u>-</u>	<u>-</u>
<b>Net cash provided (used) by investing activities</b>	<u>-</u>	<u>-</u>
 <b>Cash flows provided (used) by financing activities</b>		
<b>Principal payments on long-term debt</b>	<u>-</u>	<u>-</u>
<b>Net cash provided (used) by financing activities</b>	<u>-</u>	<u>-</u>
 <b>Net increase (decrease) in cash</b>	<b>(3,213,011)</b>	<b>(383,322)</b>
 <b>Cash, beginning of year</b>	<u>8,692,771</u>	<u>9,076,093</u>
 <b>Cash, end of year</b>	<u>\$ 5,479,760</u>	<u>\$ 8,692,771</u>

**Reconciliation of Net Cash Provided (used) by  
Operating Activities to Increase (decrease) in Net Position**

	2023	(Memorandum Only) 2022
<b>Increase (decrease) in Net Position</b>	<b>\$ (2,115,525)</b>	<b>\$ (241,595)</b>
<b>Adjustment to Reconcile Net Income to Cash Provided by Operating Activities:</b>		
<b>Changes in Assets and Liabilities:</b>		
Accounts receivable - (increase) decrease	138,454	(433,909)
Accounts payable - increase (decrease)	(1,235,941)	292,182
<b>Net cash provided by operating activities</b>	<b>\$ <u>(3,213,011)</u></b>	<b>\$ <u>(383,322)</u></b>

**See independent auditors' report.  
The accompanying notes are an integral  
part of the financial statements**

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2023**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

During 1987, pursuant to Article 11, Title 29 of the Colorado Revised Statutes, the following entities--Adams County, the Town of Bennett, the Cities of Brighton, Commerce City, Federal Heights, Thornton, and Northglenn; Bennett Fire District #7, Brighton Fire District #6, Byers Fire District #9, Deer Trail Fire District #10, North Washington Fire District #3, Sable-Altura Fire District #11, South Adams County Fire District #4, Southeast Weld Fire Protection District #5, Southwest Adams County Fire District #2, Strasburg Fire Protection District #8, and West Adams County Fire Protection District #1--entered into an intergovernmental agreement and established the E911 Emergency Telephone Service Authority (the Authority). The Authority was created to administer the operation of the emergency telephone service program. The Board of Directors is comprised of 5 members, as chosen by the Adams County Board of Commissioners from the following entities: 2 members from the cities and towns, 2 members from the special districts, and 1 member from Adams County.

The accompanying financial statements were prepared in accordance with accounting principles generally accepted in the United States of America (GAAP), which are applicable to governmental entities.

The following is a summary of significant accounting policies:

**A. Principles Determining Scope of Reporting Entity**

The financial statements of the Authority consist only of the funds and account groups of the Authority. The Authority has no oversight responsibility for any other governmental entity since no other entities are considered to be controlled by or dependent on the Authority. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and election of the respective governing board. Therefore, in accordance with Governmental Accounting Standards Board Statement #14, the Authority is considered a stand-alone entity for financial reporting purposes.

**B. Government-Wide and Fund Financial Statements**

The Government-Wide financial statements (i.e., the statement of activities) report information on all of the non-fiduciary activities of the government. The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues.

See independent auditors' report.



**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2023**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**B. Government-Wide and Fund Financial Statements (Continued)**

The Government-Wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred regardless of the timing of the related cash flows. As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements.

**Fund Accounting**

The accounts of the Authority are organized on the basis of funds and account groups. Each fund and account group are considered an independent fiscal and accounting entity with a self-balancing set of accounts recording assets together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The following funds were used by the Authority during 2023:

**PROPRIETARY FUND**

**Emergency Telephone Service Authority - To account for all financial resources associated with the operating activities of the Authority.**

**C. Measurement Focus and Basis of Accounting**

**Measurement Focus**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

See independent auditors' report.

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2023**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**C. Measurement Focus and Basis of Accounting (Continued)**

The accrual basis of accounting is used for reporting purposes of the proprietary fund of the Authority. Under the accrual method of accounting, revenues and the related assets are reported when they are earned, regardless of when they are received and expenses and the related liabilities are reported when they are incurred, regardless of when they are paid.

Encumbrance accounting is not used.

The Authority prepares its budget on a basis consistent with generally accepted accounting principles and Colorado Revised Budgetary Statutes. All annual appropriations are at the total fund level and lapse at fiscal year-end.

**D. Cash and Cash Equivalents**

For purposes of the statement of cash flows, the Authority considers all highly liquid debt instruments purchased with a maturity of six months or less to be cash equivalents.

**E. Estimates in the Financial Statements**

The preparation of financial statements in conformity with generally accepted accounting principles (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**2. CASH AND DEPOSITS**

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulations. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral determined by the PDPA. The institution is allowed to create a single collateral pool for all public funds held. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits.

See independent auditors' report.

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2023**

**2. CASH AND DEPOSITS (Continued)**

**Custodial Credit Risk – Deposits.** Custodial credit risk is the risk that in the event of a bank failure, the Authority’s deposits may not be returned to it. As of year-end the Authority’s bank balance was insured, collateralized with securities of the financial institution’s trust or collateralized with securities held by the pledging financial institution through PDPA.

At December 31, 2023, the Authority's cash deposits had a carrying balance of \$5,479,760 and corresponding bank balances as follows:

	<u>2023</u>	Memorandum Only <u>2022</u>
Insured deposits	\$ 250,000	\$ 250,000
Uninsured: Collateralized by financial institution	1,906,155	1,862,656
Deposits Collateralized in Single institution pool (s)	<u>3,323,605</u>	<u>6,580,115</u>
<b>Total cash and cash equivalents</b>	<b>\$ <u>5,479,760</u></b>	<b>\$ <u>8,692,771</u></b>

The bank balance of the deposits listed above are classified in three categories of credit risk as follows: a) Uncollateralized; b) Collateralized with securities held by the pledging financial institution’s trust department or agent in the entity’s name; c) Collateralized with securities held by the pledging financial institution's trust department or agent but not in the depositor-government's name.

Total cash and cash equivalents as of December 31, 2023 include the investments at Colorado Local Government Liquid Asset Trust (COLOTRUST).

As of December 31, 2023, the Authority has \$3,323,605 invested in COLOTRUST. COLOTRUST is an investment vehicle established for local government entities in Colorado to pool surplus funds for investment purposes. COLOTRUST is routinely monitored by the Colorado Division of Securities with regard to its operations and investments, which are also subject to provisions of C.R.S Title 24, Article 75, Section 6. The net asset value of the investments in COLOTRUST is the same as the value of the pool shares. None of these types of investments are categorized because they are not evidenced by securities that exist in physical or book entry form. COLOTRUST is rated AAAM by Standard and Poor’s rating agency.

See independent auditors' report.

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2023**

**2. CASH AND DEPOSITS (Continued)**

<u>Investments:</u>	<u>Maturity Year</u>	<u>Net Asset Value</u>	<u>Credit Rating</u>
COLOTRUST	Variable	<u>\$3,323,605</u>	AAAm
<b>Total Investments</b>		<u><b>\$3,323,605</b></u>	

**Interest Rate Risk – The Authority does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value loss resulting from increasing interest rates. The Colorado revised statute 24-75-601 limits investment maturities to five years or less without governing board approval.**

**3. CAPITAL ASSETS**

**Pursuant to the Authority’s asset transfer resolution of December 1, 2010, the Authority transferred all communication equipment and fiber optic materials to Adams County Communication Center, Inc. (ADCOM) and the City of Federal Heights during 2010. The resolution stipulates that assets purchased by the Authority and utilized by ADCOM in its day-to-day operations are to be transferred to ADCOM. Respectively, the resolution also stipulates that assets purchased by the Authority and utilized by the City of Federal Heights in its day-to-day operations are to be transferred to the City of Federal Heights.**

**4. CONTRIBUTED CAPITAL**

**The Adams County Board of Commissioners contributed \$3,000 in 1989 and \$3,000 in 1987 as start-up capital. For reporting purposes, contributed capital is included in reserved net position.**

**5. RESERVED NET POSITION**

**The Authority collects a monthly emergency telephone charge of one dollar and eighty-three cents (\$1.83) for each non-governmental telephone in those portions of the service area for which emergency telephone service is to be provided. This charge will increase to two dollars and five cents (\$2.05) in February 2024. The collected funds may be used as authorized in C.R.S. 29-11-101 et. Seq. The Authority has adopted a minimum fund balance policy of \$2,500,000.**

**6. COMMITMENTS**

**The Authority is required to pay a monthly service charge of approximately \$1,500 to CenturyLink for emergency telephone services.**

See independent auditors' report.

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2023**

**7. RISK MANAGEMENT**

The Authority is exposed to various risks of loss related to torts; damage to and destruction of assets; errors and omissions and natural disasters for which the Authority carries commercial insurance. There have been no significant reductions in coverage from the prior year and to date there have been no claims made against the Authority. The Authority is subject to the Colorado Governmental Immunity Act, CRS 24-10-101, et. Seq.

**8. TAX, SPENDING AND DEBT LIMITATIONS**

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local governments. Based on the structure of the Authority as a "quasi-governmental" entity and restriction of financial activities, including the lack of ability to assess and collect tax revenue, the Authority does not believe that it is directly subject to the "TABOR" limitations.

**9. TELEPHONE SURCHARGES**

The Authority's primary source of revenue is emergency telephone service surcharges on all phone lines in the service area. The fee per line is \$1.83 per month and is collected from the telecommunications carriers by the Authority.

**10. PRIOR YEAR FINANCIALS**

Certain amounts from the prior year financial statements have been reclassified to conform to the current year presentation. These changes had no impact on the Change in Net Position or the beginning Net Position of the Authority.

**11. SUBSEQUENT EVENTS**

In accordance with the provisions of Statement of Financial Accounting Standards Codification 855, *Subsequent Events*, management is required to evaluate, through the date the financial statements are issued or are available to be issued, events or transactions that may require recognition or disclosure in the financial statements, and to disclose the date through which subsequent events were evaluated. The Authority's financial statements were available to be issued on the date of the Independent Auditors' Report and this is the date through which subsequent events were evaluated. The Authority did not identify any events requiring disclosure.

See independent auditors' report.

**OTHER SUPPLEMENTAL  
INFORMATION**

**ADAMS COUNTY EMERGENCY TELEPHONE SERVICE AUTHORITY  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>Budget</u>		<u>Actual</u>	<u>Variance- Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
<b>Revenues:</b>				
Telephone surcharges	\$ 6,475,000	\$ 6,475,000	\$ 8,201,716	\$ 1,726,716
Interest income	50,000	50,000	243,490	193,490
Other Income	65,000	65,000	-	(65,000)
<b>Total Revenue</b>	<u>6,590,000</u>	<u>6,590,000</u>	<u>8,445,206</u>	<u>1,855,206</u>
<b>Operating Expenses:</b>				
ADCOM - Projects	4,438,620	4,438,620	4,438,620	-
ADCOM - Salaries	4,151,436	4,151,436	4,151,436	-
ADCOM - Operations	1,169,156	1,169,156	1,169,156	-
ADCOM - Maintenance	761,290	761,290	761,292	(2)
Legal fees	50,000	50,000	23,088	26,912
Other services/expenses	23,000	23,000	15,860	7,140
Insurance expense	1,450	1,450	1,279	171
<b>Total Operating Expenses</b>	<u>10,594,952</u>	<u>10,594,952</u>	<u>10,560,731</u>	<u>34,221</u>
<b>Change in net position</b>	(4,004,952)	(4,004,952)	(2,115,525)	1,889,427
<b>Net position, Beginning of Year</b>	<u>8,655,761</u>	<u>8,655,761</u>	<u>8,655,761</u>	<u>-</u>
<b>Net position, End of Year</b>	<u>\$ 4,650,809</u>	<u>\$ 4,650,809</u>	<u>\$ 6,540,236</u>	<u>\$ 1,889,427</u>

See independent auditors' report.  
The accompanying notes are an integral  
part of the financial statements

**ADOPTION AND APPROPRIATION OF THE 2024 BUDGET  
OF THE  
ADAMS COUNTY E-911 EMERGENCY TELEPHONE SERVICE AUTHORITY**

**WHEREAS**, the Adams County E-911 Emergency Telephone Service Authority (the “Authority”) was created by intergovernmental agreement to collect or otherwise receive the emergency telephone charge authorized by C.R.S. § 29-11-102, the 911 surcharge authorized by C.R.S. § 29-11-102.3, and the prepaid wireless 911 charge authorized by C.R.S. 29-11-102.5 and to spend the resulting funds in accordance with C.R.S. § 29-11-104; and

**WHEREAS**, a proposed 2024 budget was submitted to the Board of Directors of the Authority before October 11, 2023; and

**WHEREAS**, the Authority published notice of the proposed budget in accordance with law, and the proposed budget was open for inspection by the public, and interested persons were given the opportunity to file or register any comments or objections to the proposed budget; and

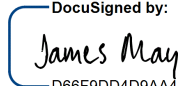
**WHEREAS**, the Board of Directors of the Authority held a public hearing to consider the proposed budget on December 13, 2023, and on said date the Board of Directors voted to adopted and appropriate the budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Authority that the attached 2024 budget is hereby adopted and approved; and

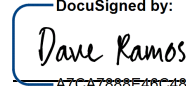
**BE IT FURTHER RESOLVED** by the Board of Directors of the Authority that \$10,432,174 is hereby appropriated for expenditures in 2024; and

**BE IT FURTHER RESOLVED** that this Resolution shall be filed with the Division of Local Government.

Adopted on December 13, 2023.

DocuSigned by:  
  
D66F9DD4D9AA406...  
James May, Chairman

I, Dave Ramos, certify that the attached is a true and accurate copy of the adopted 2024 budget of the Authority.

DocuSigned by:  
  
A7CA7888E46C487...  
Dave Ramos, Treasurer



**ADAMS COUNTY E-911 EMERGENCY TELEPHONE SERVICE AUTHORITY  
2024 APPROVED BUDGET 12/31/2023**

	2022 ACTUAL	2023 APPROVED	2023 YTD 11/30/2023	2023 PROJECTED	2024 PROPOSED
<b>NET POSITION BEGINNING OF YEAR</b>	<b>8,341,591</b>	<b>7,808,738</b>	<b>8,897,356</b>	<b>8,897,356</b>	<b>6,530,335</b>
<b>REVENUES</b>					
5000 Telephone Surcharges	6,231,989	5,500,000	5,217,316	6,956,421	7,583,640
5001 Prepaid Surcharges	731,508	800,000	615,804	821,072	895,103
5002 911 Surcharge	167,477	175,000	144,644	192,859	210,248
5070 Other	61,607	65,000	0	0	0
5100 Interest Earned	113,149	50,000	172,948	230,597	180,000
<b>TOTAL REVENUES</b>	<b>7,305,730</b>	<b>6,590,000</b>	<b>6,150,712</b>	<b>8,200,950</b>	<b>8,868,991</b>
<b>E911 AUTHORITY EXPENSES</b>					
201.2239 Operating	1,854	5,000	1,326	1,768	5,000
201.3311 Bank Charges	0	100	0	0	100
201.3312 Clerical/Accounting	6,767	10,000	4,491	7,000	10,000
201.3317 Audit Fees	5,225	5,200	0	5,000	5,200
201.3318 Legal/Consulting	28,359	50,000	19,343	30,000	50,000
201.3320 Insurance	1,274	1,450	1,279	1,300	1,450
201.3331 Qwest Monthly 911 Fee		-	0	0	0
201.3364 Other Professional Services	4,152	2,700	1,624	2,400	2,700
<b>TOTAL AUTHORITY EXPENSES</b>	<b>47,630</b>	<b>74,450</b>	<b>28,063</b>	<b>47,468</b>	<b>74,450</b>
<b>ADCOM EXPENSES</b>					
<b>TOTAL ADCOM SERVICES</b>	<b>765,392</b>	<b>1,169,156</b>	<b>1,169,156</b>	<b>1,169,156</b>	<b>1,301,960</b>
<b>TOTAL ADCOM MAINTENANCE</b>	<b>940,916</b>	<b>761,290</b>	<b>761,290</b>	<b>761,290</b>	<b>1,499,371</b>
<b>TOTAL ADCOM PERSONNEL</b>	<b>2,618,976</b>	<b>4,151,436</b>	<b>4,151,436</b>	<b>4,151,436</b>	<b>4,645,756</b>
<b>TOTAL ADCOM PROJECTS</b>	<b>1,150,445</b>	<b>4,438,620</b>	<b>4,438,620</b>	<b>4,438,620</b>	<b>2,910,637</b>
<b>TOTAL ADCOM EXPENSES</b>	<b>7,449,969</b>	<b>10,520,502</b>	<b>10,520,502</b>	<b>10,520,502</b>	<b>10,357,724</b>
<b>TOTAL EXPENSES</b>	<b>7,547,325</b>	<b>10,594,952</b>	<b>10,548,565</b>	<b>10,567,970</b>	<b>10,432,174</b>
<b>NET POSITION, BEGINNING OF YEAR</b>	<b>8,341,591</b>	<b>7,808,738</b>	<b>8,897,356</b>	<b>8,897,356</b>	<b>6,530,335</b>
<b>TOTAL REVENUES</b>	<b>7,305,730</b>	<b>6,590,000</b>	<b>6,150,712</b>	<b>8,200,950</b>	<b>8,868,991</b>
<b>TOTAL EXPENDITURES</b>	<b>7,547,325</b>	<b>10,594,952</b>	<b>10,548,565</b>	<b>10,567,970</b>	<b>10,432,174</b>
<b>INCREASE (DECREASE) IN NET POSITION</b>	<b>8,099,996</b>	<b>(4,004,952)</b>	<b>(4,397,853)</b>	<b>(2,367,021)</b>	<b>(1,563,183)</b>
<b>NET POSITION, END OF YEAR</b>	<b>8,897,356</b>	<b>3,803,786</b>	<b>4,499,503</b>	<b>6,530,335</b>	<b>4,967,152</b>

**ADOPTION AND APPROPRIATION OF THE 2025 BUDGET  
OF THE  
ADAMS COUNTY E-911 EMERGENCY TELEPHONE SERVICE AUTHORITY**

**WHEREAS**, the Adams County E-911 Emergency Telephone Service Authority (the “Authority”) was created by intergovernmental agreement to collect or otherwise receive the emergency telephone charge authorized by C.R.S. § 29-11-102, the 911 surcharge authorized by C.R.S. § 29-11-102.3, and the prepaid wireless 911 charge authorized by C.R.S. 29-11-102.5 and to spend the resulting funds in accordance with C.R.S. § 29-11-104; and

**WHEREAS**, a proposed 2025 budget was submitted to the Board of Directors of the Authority in the summer of 2024; and

**WHEREAS**, the Authority published notice of the proposed budget in accordance with law, and the proposed budget was open for inspection by the public, and interested persons were given the opportunity to file or register any comments or objections to the proposed budget; and

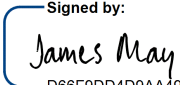
**WHEREAS**, the Board of Directors of the Authority held a public hearing to consider the proposed budget on December 11, 2024, and on said date the Board of Directors voted to adopted and appropriate the budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Authority that the attached 2025 budget is hereby adopted and approved; and

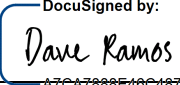
**BE IT FURTHER RESOLVED** by the Board of Directors of the Authority that \$9,755,950 is hereby appropriated for expenditures in 2025; and

**BE IT FURTHER RESOLVED** that this Resolution shall be filed with the Division of Local Government.

Adopted on December 11, 2023.

Signed by:  
  
D68F9DD4D9AA406...  
James May, Chairman

I, Dave Ramos, certify that the attached is a true and accurate copy of the adopted 2025 budget of the Authority.

DocuSigned by:  
  
A7CA7888E48C487...  
Dave Ramos, Treasurer

## ADAMS COUNTY E-911 EMERGENCY TELEPHONE SERVICE AUTHORITY 2025 BUDGET

		2023 ACTUAL	2024 APPROVED	2024 PROJECTED	2025 PROPOSED
<b>NET POSITION BEGINNING OF YEAR</b>		8,655,761	6,530,335	6,540,236	4,763,176
<b>REVENUES</b>					
5000	Telephone Surcharges	7,153,841	7,583,640	7,285,348	7,451,193
5001	Prepaid Surcharges	854,327	895,103	993,203	1,015,813
5002	911 Surcharge	193,548	210,248	198,998	198,998
5070	Other	0	0	0	0
5100	Interest Earned	243,490	180,000	160,000	160,000
<b>TOTAL REVENUES</b>		<b>8,445,206</b>	<b>8,868,991</b>	<b>8,637,549</b>	<b>8,826,003</b>
<b>E911 AUTHORITY EXPENSES</b>					
201.2239	Operating	1,404	5,000	2,200	3,000
201.3311	Bank Charges	0	100	100	100
201.3312	Clerical/Accounting	6,623	10,000	7,100	10,000
201.3317	Audit Fees	5,725	5,200	6,585	8,500
201.3318	Legal/Consulting	23,088	50,000	37,000	50,000
201.3320	Insurance	1,279	1,450	1,450	1,450
201.3331	Qwest Monthly 911 Fee	0	0	0	0
201.3364	Other Professional Services	2,110	2,700	2,450	2,700
<b>TOTAL AUTHORITY EXPENSES</b>		<b>40,229</b>	<b>74,450</b>	<b>56,885</b>	<b>75,750</b>
<b>ADCOM EXPENSES</b>					
<b>TOTAL ADCOM SERVICES</b>		1,169,156	1,301,960	1,301,960	1,353,948
<b>TOTAL ADCOM MAINTENANCE</b>		761,290	1,499,371	1,499,371	1,344,778
<b>TOTAL ADCOM PERSONNEL</b>		4,151,436	4,645,756	4,645,756	5,231,663
<b>TOTAL ADCOM PROJECTS</b>		4,438,620	2,910,637	2,910,637	1,749,811
<b>TOTAL ADCOM EXPENSES</b>		<b>10,520,502</b>	<b>10,357,724</b>	<b>10,357,724</b>	<b>9,680,200</b>
<b>TOTAL EXPENSES</b>		<b>10,560,731</b>	<b>10,432,174</b>	<b>10,414,609</b>	<b>9,755,950</b>
<b>NET POSITION, BEGINNING OF YEAR</b>		8,655,761	6,530,335	6,540,236	4,763,176
<b>TOTAL REVENUES</b>		8,445,206	8,868,991	8,637,549	8,826,003
<b>TOTAL EXPENDITURES</b>		10,560,731	10,432,174	10,414,609	9,755,950
<b>INCREASE (DECREASE) IN NET POSITION</b>		(2,115,525)	(1,563,183)	(1,777,060)	(929,947)
<b>NET POSITION, END OF YEAR</b>		6,540,236	4,967,152	4,763,176	3,833,229

**Adams County E911 Authority**  
 Budget Report  
 For the Twelve Months Ending December 31, 2024

Before EYO JE's

Account #	Description	Year To Date Actual	2024 Budget	Remaining Budget	% Balance
<b>REVENUES</b>					
5000	Emergency Telephone Charge	\$ 6,694,783	\$ 7,583,640	888,857	(0.88)
5001	Prepaid Wireless	990,263	895,103	(95,160)	(1.11)
5002	911 Surcharge	199,203	210,248	11,045	(0.95)
5100	Interest Earned	154,165	180,000	25,835	(0.86)
	Total Revenues	<u>8,038,414</u>	<u>8,868,991</u>	<u>830,577</u>	<u>(0.91)</u>
<b>EXPENSES</b>					
	<i>E911 Authority</i>				
201.2239	Operating	1,552	5,000	3,448	0.31
201.3311	Bank Charges	0	100	100	0.00
201.3312	Clerical/Accounting	6,718	10,000	3,282	0.67
201.3317	Audit Fees	6,585	5,200	(1,385)	1.27
201.3318	Legal/Consulting	33,640	50,000	16,360	0.67
201.3320	Insurance	1,279	1,450	171	0.88
201.3364	Other Professional Services	1,614	2,700	1,086	0.60
	Total Authority Expenses	<u>51,388</u>	<u>74,450</u>	<u>23,062</u>	<u>0.69</u>
	<i>ADCOM</i>				
301.2000	Adcom Operating/Services	1,301,960	1,301,960	0	1.00
301.3000	Adcom Maintenance	1,499,371	1,499,371	0	1.00
301.4000	Adcom Projects	2,910,637	2,910,637	0	1.00
301.4431	Adcom Personnel	4,645,756	4,645,756	0	1.00
	Total ADCOM Expenses	<u>10,357,724</u>	<u>10,357,724</u>	<u>0</u>	<u>1.00</u>
	<b>Total Expenses</b>	<u><b>10,409,112</b></u>	<u><b>10,432,174</b></u>	<u><b>23,062</b></u>	<u><b>1.00</b></u>
	Revenues over Expenses	(2,370,698)	(1,563,183)	807,515	(1.52)
<b>Cash Accounts</b>					
	ColoTrust	\$ 2,892,929.46			
	Checking Account	1,280,632.38			
	Lobbying Costs	10,666.66			
	Total Current Assets	<u>4,184,228.50</u>			

Adams County E911 Authority  
Two-Month Income/Expense Statement  
For the Period Ending December 31, 2024

		11/1/24 - 12/31/24	Year to Date
<b>REVENUES</b>			
5000	Emergency Telephone Charge	\$ 1,786,886.88	\$ 6,694,782.50
5001	Prepaid Wireless	165,414.14	990,262.59
5002	911 Surcharge	33,189.77	199,202.90
5100	Interest Earned	11,472.04	142,658.67
		<b>1,996,962.83</b>	<b>8,026,906.66</b>
	<b>Total Revenues</b>		
<b>EXPENSES</b>			
<i>E911 Authority</i>			
201.2239	Operating	150.09	1,551.76
201.3312	Clerical/Accounting	1,323.30	6,717.70
201.3317	Audit Fees	0.00	6,585.00
201.3318	Legal/Consulting	8,113.56	33,639.56
201.3320	Insurance	0.00	1,279.00
201.3364	Other Professional Services	0.00	1,614.25
	<i>Total</i>	<i>9,586.95</i>	<i>51,387.27</i>
<i>Adcom</i>			
301.2000	Adcom Operating/Services	325,490.00	1,301,960.00
301.3000	Adcom Maintenance	374,842.75	1,499,371.00
301.4000	Adcom Projects	727,659.25	2,910,637.00
301.4431	Adcom Personnel	1,161,439.00	4,645,756.00
	<i>Total</i>	<i>2,589,431.00</i>	<i>10,357,724.00</i>
<i>Federal Heights</i>			
	<i>Total</i>	<i>0.00</i>	<i>0.00</i>
	<b>Total Expenses</b>	<b>2,599,017.95</b>	<b>10,409,111.27</b>
	<b>NET INCOME</b>	<b>\$ (602,055.12)</b>	<b>\$ (2,382,204.61)</b>