

**ADAMS COUNTY 911 AUTHORITY**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**April 9, 2025**

- Call to Order. Vice Chair Garrison called the meeting to order at 3:02 pm. The meeting was conducted via Zoom.
- Attendance.
  - Board Members.
    - Gene Claps – Chair (excused)
    - Brycen Garrison – Vice Chair
    - Matthew Domenico – Treasurer (excused)
    - James May
    - Mark Daugherty
  - Others Present.
    - Joel Estes
    - Tonia Fuller
    - Amy Buch
    - Ryan Tharp, legal counsel
    - Various others in attendance
- Approval of Prior Minutes. The meeting minutes from February 12, 2025 were unanimously approved and adopted.
- Financials.
  - Treasurer's Report: Financial Statements. In the absence of the Treasurer, Mr. Tharp presented the financial statements to the Board. The financials included revenue and collections through March 31, 2025. Year to date revenues are \$2,323,137 with \$8,826,004 projected by year end. Year to date expenses are \$2,431,008 with \$9,755,950 projected by year end. The financials were unanimously approved.
- Reports.
  - ADCOM Update. Mr. Estes presented the Board with the ADCOM update. There are ongoing struggles at the admin building. An engineer will be checking the roof and someone will be checking the basement. They have met with the architect for the operations building and plans will be forthcoming. They hope to have the radio programming wrapped up over the next few weeks. Mr. Estes described a SIM card issue where many are not being used. An internal review is being done to see where savings can be made regarding the unused SIM cards.
  - 911 Task Force Update. Mr. Estes reported that there was nothing substantial to report. Discussions about a virtual job fair and a conference being held in May.

- Legal update.
  - Tariff Rulemaking. Mr. Tharp updated the Board on the tariff rulemaking in progress. The rulemaking will address the allowance of optional services versus mandatory services. Once the rules are finished, CenturyLink will re-file their tariff proceeding.
- Old Business.
  - Lobbyist Contract. Mr. Tharp took the Board through the payment procedure for the lobbyist contract. Mr. Tharp also mentioned the fact that the lobbyist firm has been hired by CCOA so the question has been raised about whether the three authorities who contracted the lobbyists separately from the CCOA should be retaining them separately. Adams 911 is not a member of CCOA. The Board will keep this in mind and think about the situation and keep the discussion ongoing.
  - Review Auditor RFP Responses; Select Auditor. Mr. Tharp presented the Board with the RFP for auditor services. There was one response from Haynie & Company who proposed providing the services for \$10,000. The Board agreed that the proposed fee was appropriate. The Board unanimously approved hiring Haynie & Company to provide auditing services.
- New Business.
  - Westnet. Mr. Daugherty raised the issue of costs for Westnet which was discussed at a recent ADCOM meeting. Mr. Estes informed the Board that it was an unknown cost at this time and historically, it was agreed that ADCOM covered equipment and installation costs. The Board leans towards covering it out of the 911 Authority this time, but will hold off on making a decision until more Board members can join the conversation.
- Public Comment. None.
- Adjournment. The next meeting will be held on June 11, 2025 at 3:00 pm. The meeting will be conducted via Zoom. The meeting was adjourned at 3:38 pm.