

E911 TELEPHONE AUTHORITY  
BOARD OF DIRECTORS MEETING  
WEDNESDAY, APRIL 12, 3:00 P.M.  
MINUTES

1. **CALL TO ORDER / ROLL CALL**

- a. Stuart Sunderland – Treasurer – Present
- b. James May - Present
- c. Dave Ramos - Present
- d. Gene Claps (Vacant; pending appointment) Present
- e. Matthew Domenico (Vacant; pending appointment) Absent

Other attendees:

Ryan Tharp – Board Attorney  
Joel Estes – ADCOM – Present  
Tonia Fuller – ADCOM - Present  
Teneyia Wilson – ADCOM -

Stuart Sunderland called the meeting to order at 3:00P.M.

2. **APPROVAL OF MINUTES**

- a. December 14, 2022

No meeting held February 8, 2023

**Motion:** Dave Ramos made a motion to approve the December 14, 2022, Meeting Minutes.

**Second:** Stuart Sunderland

**Approval:** Motion Carried

3. **REPORTS**

- a. Treasurer’s Report: Financial Statements

Ryan Tharp showed the financial paperwork. ADCOM is a little ahead. Some revenue and expenses will be moved back to 2022. Questions on financials. Joel Estes asked if there was a motion for an automatic raise of the surcharge for this year. Ryan Tharp– It was not raised in February. The new IGA was supposed to include verbiage to auto raise it. We will not have to go back out to stockholders for a vote. Dave Ramos – we intended to move forward with the increase. Ryan will look into it and send out an email and the timing to get it done.

**Motion:** Stuart Sunderland made a motion to approve the Financial Statements.

**Second:** Dave Ramos

**Approval:** Motion Carried

- b. ADCOM Update:

Joel Estes- SAN project is now completed. It was an issue as we were up to full capacity. DR server is complete. The government building server is complete.

Admin Building Update - Concrete poured on 2<sup>nd</sup> floor. Temporary windows in. Progress is moving forward.

HVAC project - roof top units’ installation will begin next week. The boiler replacement is the last piece of the project we anticipate will be completed in May.

NextGen 911 upgrade. We have heard recently of several agencies going through the upgrade having many headaches. It has caused a lot of problems for them. Intrado is trying to work out the bugs on some of those issues. At this point we are putting it on hold and watch as Denver moves forward with it, and we want to see what kind of problems they have before we pull the trigger and introduce a lot of headaches to our people. We are holding off on that project. Not sure we will get it done this year.

#### c. 911 Task Force Update

Joel Estes – Inclusive notification systems – This will impact us quite a bit. This requires us to have messages going out in multiple languages. It will require us to determine where in the county there are pockets of people that would require us to do that. It is something we will be looking at going forward.

Motorola – They are selling a new device that connects smart phones to satellite for texting. That is something that might be deployed for us in the near future.

Mike Brewer from Jeffcom is working with the legislature to make dispatchers public safety personnel. It is something that should have happened a long time ago. The next step is for the possibility for Dispatchers to be included in the Police and Fire Pension system. That is now being discussed now. That would be a huge change.

#### d. Legal Update – Ryan Tharp

i. CenturyLink ECATS Tariff Amendment. Originally filed last fall, several parties intervened, including us, not to oppose the tariff amendment, but to determine cost and to make sure they were offering something that we wanted and was fair. They ended up withdrawing their applications so they could negotiations with everybody. They provided a bunch of information including costs studies. We have been through all of that and Ryan talked with Joel and several other 911 authorities in the metro area. Ryan thinks everybody is happy with what CenturyLink is providing and the costs. They have spot checked the costs here and there. The cost is generally going down for everybody. Ryan recommends we do not intervene in that. And then the tariff will become published and go into effect. As the other contracts are terminated, it will move over to CenturyLink through Intrado.

ii. FCC Wireless 911 Call Routing - comments were filed in that proceeding about 2 months ago or so. The FCC is proceeding with the notice of proposed rulemaking around wireless 911 call routing. They are moving forward with making a decision.

One bill going through the house right now is the Misuse of 911 Bill that makes it crime to repeatedly call 911 with the intent to cause a problem and deny operations of the PSAP. They are trying to walk the line between encouraging people to call 911 even if they are not 100% sure it warrants 911 as long as it is legitimate but punish people who are doing it to harass Call Takers. That is moving through the legislature. There is a good chance it will be approved this year.

#### 4. **UNFINISHED BUSINESS**

a. Updated IGA - Ryan Tharp – Northglenn has signed the IGA. Ryan has not received a copy back. It was about 3 weeks ago. Jim will send it to Ryan. Jim needs to make sure the mayor signed it. Ryan is curious if any of the other board members have sent the IGA to their legal counsel or boards or commissioners and if not, what he can do to help with that process. What is the status of that? Dave Ramos sent it to his board. And to legal counsel. No comments from legal counsel yet, so he will look into that. They did take a look at the first draft and they were good with it. He doesn't think he will get any comments on it. It needs to be pushed on to the board for signature. Ryan Tharp – That is great. Stuart Sunderland was holding off as they have the same legal counsel. Stuart was waiting on any feedback. There has not been any and he has not done anything with it yet. The Sheriff is going to have to check where it is at. Matt Deminico turned it over to legal and is not sure where it is at. Ryan asked if they would cc him, and he will get in touch with them also and answer any questions. He had a letter in there that had his contact information in it, but he had not received any reach out of anybody on that. He is not sure where it was, did anyone reach out to the other Fire Chiefs in the county that are not involved in the Authority much? No one has reached out. He can send them out and get the process started. Is there someone on the board that would volunteer to be cc'd on the emails in case they want to talk to a board member directly? Dave Ramos would be happy to do that. Dave Ramos – the last one you sent to them was January 10. He is making sure that it has not been amended or changed since that time. Ryan Tharp – That was the latest and greatest. He will resend it out again to everybody. It was sent to Sheriff Reigenborn. Gene Claps – That was his last day, and it may not be anywhere.

5. **NEW BUSINESS**

a. Officer positions (Chair, Vice-Chair, Treasurer) We need a new Chair since Rick Reigenborn was the Chair.

**Motion:** Stuart Sunderland made a motion to nominate Dave Ramos for Chair.

**Second:** Gene Claps

**Approval:** Motion Carried

**Motion:** Dave Ramos made a motion to nominate Jim May for Vice-Chair.

**Second:** Stuart Sunderland

**Approval:** Motion Carried

Treasurer - Stuart Sunderland will remain.

Still waiting on the commissioners to reappoint Dave Ramos, they have not sent the information about Gene Claps position appointment is at the County, also waiting on Matt Domenico position appointment with the County as well.

Check signers – It is easier that the Sheriff and Stuart sign checks due to proximity. Terry Hagen will reach out to Sheriff Claps for signature of bank documents after he is appointed.

6. **PUBLIC COMMENT**

None

7. **ADJOURNMENT**

**Motion:** Stuart Sunderland made the motion to end the board meeting at 3:31 P.M.

**Second:** Dave Ramos

**Approval:** Motion Carried