

**E911 TELEPHONE AUTHORITY  
BOARD OF DIRECTORS MEETING MINUTES  
October 11, 2023**

- Call to Order. Chief May called the meeting to order at 3:02 pm. The meeting was conducted via Zoom.
- Attendance.
  - Board Members.
    - James May - Chair
    - Dave Ramos - Treasurer
    - Gene Claps – Vice Chair
    - Matthew Domenico
    - Brycen Garrison
  - Others Present.
    - Tonia Fuller
    - Joel Estes
    - Bob Feis
    - Ryan Tharp, legal counsel
    - Various others in attendance
- Approval of Prior Minutes. The meeting minutes from August 9, 2023 were unanimously approved and adopted with the meeting date changed from June to August.
- Financials.
  - 2022 Audit Presentation. Mr. Feis led the Board through the 2023 audit which states that all of the financial statements for 2022 are in compliance and there were no edits or exceptions to the report. The total assets of the E911 Authority at the end of 2022 was \$9,891,702. The Authority is in great shape financially. The 2022 audit presentation was unanimously approved and adopted.
  - Treasurer's Report: Financial Statements. Mr. Ramos presented the treasurer's report which included revenue and collections through September 2023. Year to date revenues are \$6,150,712 and total expenses are \$9,151,301. The Board unanimously approved and adopted the treasurer's report.
  - 2024 Budget Update. Mr. Estes and Ms. Tonia Fuller informed the Board of a couple line items that were added to the 2024 ADCOM budget request. Mr. Estes informed the Board of an unexpected building issue which may hit the budget this year or next year, which is currently included in the 2024 request but may be moved into 2023. Mr. Ramos presented the 2024 Authority budget, which includes proposed revenues of \$8,868,991, Authority expenses of \$74,450, ADCOM expenses of \$9,601,378 (total expenses 9,675,828) and a net position at the

end of 2024 projected at \$5,223,498. The final reading and approval of the 2024 budget will take place at the December Board meeting.

- Mr. Tharp requested a vote on the wireless fee increase to \$2.05 which was unanimously approved by the Board.
- Reports.
  - ADCOM Update. Mr. Estes presented the Board with the ADCOM update. An electrical issue has come up with the new building which delays the electrical cut over to November 2023. Staffing issues ADCOM from meeting the national 911 call answering standards by 1%.
  - 911 Task Force Update. Mr. Estes updated the Board on the activities of the 911 task force, including a potential proposal by Lumen to increase the tariff to help cover network improvements.
  - Legal update. Mr. Tharp discussed CenturyLink's network improvement project, which uses 911 fee money to fund network improvements in areas where it is uneconomical for CenturyLink to invest in improvements.
- Unfinished Business.
  - Updated IGA. Mr. Tharp informed the Board that we are still awaiting signatures and he will reach out to those that remain outstanding.
- New Business. None.
- Public Comment. None.
- Adjournment. The next meeting will be December 13, 2023 at 3:00 pm. The meeting will be conducted via Zoom. The meeting was adjourned at 3:50 pm.