

E911 TELEPHONE AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
February 14, 2024

- Call to Order. Vice Chair Gene Claps called the meeting to order at 3:04 pm. The meeting was conducted via Zoom.
- Attendance.
 - Board Members.
 - Gene Claps – Vice Chair
 - Matthew Domenico
 - Brycen Garrison
 - Others Present.
 - Tonia Fuller
 - Joel Estes
 - Ryan Tharp, legal counsel
 - Various others in attendance
- Approval of Prior Minutes. The meeting minutes from December 13, 2023 were unanimously approved and adopted.
- Financials.
 - Treasurer's Report: Financial Statements. Mr. Claps presented the treasurer's report which included revenue and collections through January 2024. Year to date revenues are \$403,643.72 and total expenses are \$3,371.00. Total current assets are \$5,880,032.73. The financial report was unanimously approved.
- Reports.
 - ADCOM Update. Mr. Estes presented the Board with the ADCOM update. A lot of progress on the new building has been made with only some detail work that needs to be completed. They are moved in and happy with most of the building but there are a few details that need addressing. They are moving forward with an Intrado upgrade of the 911 system which should start in April and finish up in May, but they are trying to avoid going live over Memorial Day weekend. Staffing is going slower than hoped, but progress has been made and some positions have been filled. ADCOM met national standards last month which makes three months in a row and they feel confident that they can continue meeting those standards.
 - 911 Task Force Update. Mr. Estes updated the Board on the activities of the 911 task force. Mr. Tharp will speak regarding the 911 outage rulemaking a little later in the meeting. The misuse of 911 bill is under review of the DA's counsel. The 911 resource center is considering a statewide

GIS project and the ADCOM GIS expert may be joining that project. Colorado ESInet strategic plan was put out for a vote, some questions were raised, and we are awaiting the outcome of the vote.

- Legal update. Mr. Tharp discussed the outage report rulemaking and the discussion of what constitutes an outage. We filed comments and the proceeding is ongoing. The diversity proceeding is with respect to CenturyLink's statewide network and places where they have single points of failure within their network. That group continues to meet but not much progress has been made. The Tariff revisions are about routing of 911 calls and location-based routing. This matter has been put on hold, but CenturyLink indicated that they will file tariff amendments later this year. The issue of a high school being a dead zone was raised. Mr. Tharp said the PUC is not the jurisdiction to solve this problem. Mr. Tharp suggested reaching out to carriers directly and requesting they improve the network to provide coverage to the school.
- Old Business. ADCOM invoices were discussed. A quarterly invoice was submitted. Mr. Tharp went through the legal parts of the invoice. Ms. Fuller led the Board through the detailed expenses for the first quarter invoice. The invoice was unanimously approved. Then the discussion turned to the best way to transfer money to ADCOM. It was decided that the discussion should be tabled until Mr. Ramos can participate.
- New Business. Mr. Tharp walked the Board through a Lobbying Agreement RFP that went out to represent Adams, Arapahoe and Jefferson County 911 Authorities. A firm by the name of Bowditch & Cassell Public Affairs, LLC at the rate of \$32,000 a year has been selected. The annual fee is to be split three ways, between the three Authorities. Jefferson and Arapahoe have decided to move forward. Mr. Tharp informed the Board that we would not need to amend the 2024 budget at this juncture. The Board unanimously approved moving forward with the Lobbying Agreement to be split between the three Authorities.
- Public Comment. None.
- Adjournment. The next meeting will be April 10, 2024 at 3:00 pm. The meeting will be conducted via Zoom. The meeting was adjourned at 3:53 pm.